

Retention and Classification Report

Agency: Price River Water Improvement District (Utah) (2133)
P.O. Box 903
Price, UT 84501

Records Officer

13158 General ledgers

AGENCY: Price River Water Improvement District (Utah)

SERIES: 13158

3

TITLE: General ledgers

DATES: undated

ARRANGEMENT: none

DESCRIPTION:

These are statistical reports on the financial affairs of the entire municipality. "Within 180 days after the close of each fiscal year the city recorder or other delegated person shall present to the governing body an annual financial report prepared in conformity with generally accepted accounting principles, as prescribed in the Uniform Accounting Manual for Utah cities (UCA 10-6-150 (2009)). "Copies of the annual financial report....shall be filed with the state auditor and shall be filed as a public document in the office of the city recorder" (UCA 10-6-150 (2009)).

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 12/03/2003

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

The annual financial reports contribute to transparency in government by documenting agency functions. The reports have ongoing research value.

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(continued)

PRIMARY CLASSIFICATION:

Public